

# **Parent and Student Contract**

**Attendance:** Regular attendance is necessary in order to make progress in class. Dancers who miss class must try to catch up before class. If a student has missed class and wishes to attend a private with that teacher, they may do so by signing up on the board. Attendance at Studio and Dress Rehearsal is also required of all recital participants. A parent must call or email ONE HOUR before class if a student is not attending. If a private has been scheduled the parent must contact the office ONE HOUR before private or you will be charged for that lesson.

**Cancelations and withdrawing students:** No withdraw may be done over the phone, a parent must come in and sign off at the office.

**Food and Drinks:** Food and Drinks are not permitted in the dance rooms or the dressing room. A water bottle is permitted in class. Food/Drinks must remain in the lobby or in areas designated for eating. We have a NO GUM policy.

**Substitute Teacher:** We reserve the right to provide a substitute teacher if the regularly teacher is ill or otherwise unable to teach.

**Bullying:** At Elite Dance Project we have a NO TOLERANCE for bullying. Any child caught of bullying a student, parent, or teacher will be asked to leave with no refund.

**Consent for photography:** By signing this agreement, both the parent and the child agree to have postings of photos and names on our website, Instagram, Facebook and other social medias. Our social media helps with your Childs dance future, exposure and our studio's name.

**Addressing Issues:** Unfortunately we do make mistakes. We welcome you as parents to bring those to our attention. We do ask that you use discretion as you address them with us. We ask that any conversations that are sensitive and private in matter be held while classes are not in session and are addressed to the director or our office staff. If issues concern other parents or children, please do not address this issue at the studio. Please resolve the issue independently or make an appointment with the director to resolve the situation. Angry dialog, foul language and physical threats will NOT be tolerated. Parents and/or students who display this type of behavior may be asked to no longer participate in the classes at Elite Dance Project. Please remember that these rules are for the safety and comfort of ALL dancers.

**Payment:** Payments for dance classes must be made of the first of every month. We accept Debit, Credit and cheque. You can make post dated cheques if you desire to. Our office staff will be happy to help with whatever you need. We are understanding as life happens and there is emergencies that occur, please communicate with our office and director if you will be missing/ late for a payment. If there is NO communication you will be charged a late fee. Costumes fees MUST be paid on time. With that being said,

we will be posting when those are due ahead of time so parents can prepare. Payment must be made for September at registration along with a \$50 costume deposit per costume.

**Studio Rules for Parents:** All children must be supervised. No running, yelling or rough playing in the lobby. No videos or pictures allowed during rehearsal process (we will let you know when you're allowed to show off your little ones!) Please allow us to keep our studio clean, please throw away your garbage and take shoes off before coming into our studio. NO parents are allowed in the classrooms UNLESS the teacher has asked for the parents to observe.

**Placement:** Each dancer will be placed according to their age, level and maturity. If you or your child feel as though you have been placed in the wrong group please let our director aware. If the director is notified it is to her discretion to either change their place or keep them where they are. It is the directors final say (she of course has the best interest for the students progression and future).

Date \_\_\_\_\_

Parent Signature \_\_\_\_\_

Parent Print Name \_\_\_\_\_

Student Signature \_\_\_\_\_

Student Print Name \_\_\_\_\_

Director Signature \_\_\_\_\_

Director Print Name \_\_\_\_\_